



If you interested in this job, please call 503-652-9036 and ask for
Gina Leatherwood, Client Services Manager

ON THE JOB DETAILS: Fulcrum Logistics-Swan Island

(Transportation options: TriMet Lift, TriMet Bus #85, and home providers)

Masks must be worn at all times except for mealtimes. All Covid 19 guidelines are followed during the workday.

Hours of Work: Monday- Friday 7:00 AM until 3:30 PM

This job description defines the requirements of working at Fulcrum Logistics in Portland Oregon. Work assignments will involve quality checking, recovery of damaged product, repacking, labeling, hot gluing, assembling trays, and palletizing finished product. Work is performed in a semi-noisy, non-climate-controlled warehouse. Smoking is allowed in a designated area. Personal safety equipment is required and will be provided by Exceed. Closed toed comfortable work shoes are acceptable footwear for on the job. Please layer clothing as the warehouse can be cold in winter months.

Safety Equipment Provided by Exceed

- ✓ Safety Gloves
- ✓ Safety Vests

Work Requirements

- Must follow safety and work rules.
- After training, operate machinery to complete jobs.
- Must follow work order instructions and quality control requirements.
- Must follow detailed and verbal instructions as supplied by Supervisor.
- Must work as quickly as possible while maintaining accuracy of work.

Specific Work Skills Required

- ❖ General knowledge of and ability to use equipment.
- ❖ Attention to detail.
- ❖ Must be able to bend, stoop, and lift small to large items up to 20 lbs. during work hours.

- ❖ Frequent standing throughout shift.
- ❖ Committed to meeting daily, weekly, and monthly quotas.
- ❖ After training, must be able to consistently perform tasks for assigned work station(s) and projects.